



Agenda

City Council Meeting

April 14th, 2025

6:30 pm

Baldwin Municipal Courtroom, 155 Willingham Avenue, Baldwin, GA 30511

Call Meeting to Order

Invocation and Pledge

Consent Agenda

- a. Approval of Minutes: Council Meeting 3/24/25 and Work Session 4/8/25.

Public Comments

Maria Machado

Public Hearings

Reports

Old Business

1. Consideration/Approval of Public Works Vac Truck

New Business

2. Consideration/Approval of Mountain Judicial Circuit MOU
3. Consideration/Approval of Liability & Casualty Insurance for FY26
4. Discussion/Approval of Habersham County Library Board Request

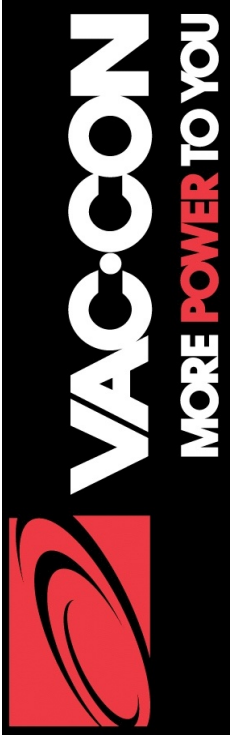
Executive Session

Announcements

- a. The 26th annual Baldwin Clean Up Day is April 19th! Join us at Mitchell Gailey Park from 9:00 am - 12:00 pm to clean up Baldwin roads and plant a tree. Public Works has begun Clean Up Week pickup for those who signed up for the service and will continue until it is complete. They will not double back to properties that have already received pickup or did not sign up through City Hall prior to the deadline of April 11th.
- b. Join us for Theron's Theater (Previously Movies in the Market) at the TAP Yard on April 25th at 8:00 p.m. for a free screening of *The Wild Robot*! Bring a chair or blanket and enjoy a night under the stars with your friends and family! Concessions are available with all proceeds going to Shop with a Hero.

Adjournment

***The City of Baldwin will provide reasonable accommodations whenever needed for those participating in a City Council meeting. Please notify the City Clerk as early as possible prior to a meeting to ensure accommodations can be made in a smooth and timely fashion.*



03/06/2025

3YD COMBINATION JET/VACUUM SEWER CLEANER
SOURCEWELL CONTRACT: 101221-VAC

Customer: **BALDWIN**

Shipping: **GEORGIA**

	Requirement Specification
Combination jet/vacuum sewer cleaner with all standard equipment VPD2130H/500	
Sourcewell discount	
Freightliner Lightweight model M2 106 4 x 2 chassis with a 300HP Auto, 26,000 GVWR, Non CDL *Special order chassis	
Body mounting on chassis	
Extendable, 6" Intake System	
Front mounted swivel hose reel	
500 Gallon polyethylene water tank capacity	
500' of 3/4" Jet rodder hose, Cobra Brand hose	
Giant Water system 0-30 gpm/ 3000 psi, 3/4" hose	
6" Knife Valve with Center Post and Handle, in Lieu of the 5" Butterfly Valve	
50' Capacity Retractable Hand Gun Hose Reel	
Air purge system	
Debris body power flush system 8 jets	
Hydro Excavation Package	
Winter Recirculating System for Rodder Hose	
Hose footage counter, standard	
Remote Debris Tank Grease Assembly	
LED 4 Strobes - (2) front bumper / (2) rear bumper	

Requirement Specification	
LED arrow stick	
LED boom mounted flood lights with guards	
LED Midbody Flood Lights with guards	
LED Rear Mounted Flood Lights with Limb Guard	
LED strobe with Limb Guard, Rear Debris Tank Mounted	
Mirror Mounted LED Beacon/Strobe Light with Limb Guard	
Rear Camera Placement	
Wireless remote control	
Traffic Camera With Color Monitor	
Hose Guide, spare	
Hydrant wrench	
Manhole Cover Lifting Hook	
3/4" x 10' Length Leader Hose	
Two Additional Pipe Rack(s), 2 additional pipe racks only	
Two 5' x 6" Aluminum Pipe	
Two 6" Quick Clamp	
Paint: TBA	
Safety stripes: White or blue	
Local dealer pre delivery and inspection	
On site customer training and local delivery	
Freight	
TOTAL CONTRACT PRICE	\$457,872.45
Additional discount offered by local dealer	(\$52,175.45)
TOTAL CONTRACT PRICE with ADDITIONAL DISCOUNT	\$405,697.00

Delivery is _____ **Days after receipt of order.** **SOURCEWELL CONTRACT NO 101221-VAC**
VENDOR/CONTRACT HOLDER: VAC-CON, INC. 969 HALL PARK RD GREEN COVE SPRINGS, FL 32043
CONTACT: M.J. DUBOIS EMAIL: MJDUBOIS@DUCOLLC.COM PHONE: 410-924-1004
THIS QUOTE IS VALID FOR 90 DAYS FROM THE DATE OF QUOTATION
 Page 2 of 2



3-YARD

A truly non-CDL truck designed for optimal performance and minimal footprint

FEATURES

- Under 26,000 GVWR with full freshwater capacity*
- 3-yard usable capacity debris tank
- Under 11.5-ft. overall height and 28-ft. overall length

** Additional equipment or optional features may impact overall unit weight*

3-YARD

Vac-Con is proud to introduce a truly non-CDL combination sewer cleaning truck with all of the performance expected from a Vac-Con and minimal footprint



WHY 3-YARD NON-CDL

Powerful PD blower vacuum system with silencer rates up to 2,100 CFM and 16-in. Hg.

T-case with direct belt drive.

Titan style 60-in. diameter debris tank with 45-degree dump angle.

60-in. dump height available.

Improved Titan filtration with cyclone separator and final filter.

Automatic vacuum breaker system.

Dual joystick controls at the hose reel.

Lightweight aluminum water tanks feature 500-gallon capacity.

Hydrostatically-driven water system for independent flow adjustment.

30 GPM @ 3,000 PSI.

FEATURES

Front-mounted hose reel rotates 180-degrees with capacity of 500-ft. x 3/4-in. hose.

Boom rotates 180-degrees and extends 5-ft. with lifting capacity of 500-lbs. at full extension.

Optimal storage includes lockable toolbox for long handle storage and ground level vacuum pipe storage.

Rear bumper with tow hooks.

Winter recirculation.

Hydro-excavation package.

50-ft. low pressure handgun.



WILLIAM R. OLIVER
Chief Judge, Superior Courts
MOUNTAIN JUDICIAL CIRCUIT

Cassie A. Mark, Judicial Assistant

Phone: (706) 960-9872

cassie.mark@rabuncounty.ga.gov

Coral Hulsey, CCR

Phone: (706) 768-6536

cahulseyccr@gmail.com

25 Courthouse Square, Ste. 125

Clayton, GA 305225

Rachel L. Crosland, Staff Attorney

Phone: (706) 960-9873

rcrosland@habershamga.com

Maggie S. Rickman, Court Administrator

Phone: (706) 886-7525

mrickman@habershamga.com

MEMORANDUM OF UNDERSTANDING
Between the Mountain Judicial Circuit, The City of Baldwin, and the Director of
Accountability Courts

Subject: Authorization for Justin Ferguson to Conduct Surveillance for the Mountain Judicial Circuit Accountability Courts

This Memorandum of Understanding (MOU) is entered into by and between the **Mountain Judicial Circuit**, the **City of Baldwin**, and the **Director of the Mountain Judicial Circuit Accountability Courts** (collectively referred to as "the Parties").

Purpose

The purpose of this MOU is to memorialize the agreement of the Parties to authorize **Justin Ferguson** to conduct surveillance operations in support of the Accountability Courts within the Mountain Judicial Circuit.

Terms of Understanding

1. Authorization

The Parties hereby agree to authorize Justin Ferguson to conduct surveillance activities involving participants of the Mountain Judicial Circuit Accountability Courts. These activities are intended to monitor compliance with program requirements and support the overall integrity and effectiveness of the Accountability Court programs.

For clarity, Mr. Ferguson shall not possess police powers or authority to arrest. The City of Baldwin shall not be held liable for any actions taken or activities conducted by Mr. Ferguson in the performance of these duties.

2. Scope of Surveillance

Surveillance activities conducted by Mr. Ferguson may include, but are not limited to:

- Monitoring participant compliance with court-ordered conditions or restrictions;
- Observing and documenting participant conduct outside of court-supervised settings;



- Assisting in the investigation of alleged violations of program rules.

3. Confidentiality and Conduct

Mr. Ferguson shall carry out all surveillance duties in a professional, ethical, and lawful manner. Any and all information gathered during the course of surveillance shall be treated as confidential and used solely for purposes directly related to the Accountability Court programs. Dissemination of such information shall be conducted only in accordance with applicable laws, regulations, and Court policies.

4. Coordination and Oversight

The Director of the Mountain Judicial Circuit Accountability Courts shall serve as the primary point of contact for coordinating and overseeing Mr. Ferguson’s surveillance activities. All surveillance operations shall be carried out under the direction and at the discretion of the Director.

5. Duration

This MOU shall remain in effect unless and until it is modified or terminated in writing.

6. Non-Binding Agreement

This MOU reflects the mutual understanding and intentions of the Parties.

Signatures

William R. Oliver, Chief Judge
Mountain Judicial Circuit

Signature

Date

Rachel Walker, Director
Accountability Courts, Mountain Judicial Circuit

Signature

Date

Signatures continued on next page.



Justin Ferguson, Individual

Signature

Date

Emily Woodmaster, Chief Administrative Officer
City of Baldwin

Signature

Date

DRAFT

Georgia Interlocal Risk Management Agency

GMA Property & Liability Self-Insurance Program

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

BA6

P.O. Box 247

Baldwin, GA 30511

Coverage Period:

May-01-2025 to May-01-2026

Presented by:



201 Pryor Street
Atlanta, GA 30303

Quote Date:

4/1/2025

Administered by:

Lockton Companies

3280 Peachtree Road NE #1000
Atlanta, GA 30305

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

General Liability and Law Enforcement Liability	Limit of Liability
Each Occurrence	\$2,000,000
Personal & Advertising Injury	\$2,000,000
Products / Completed Operations	\$2,000,000
Failure to Supply Utilities	\$2,000,000
Fire Legal Liability	\$2,000,000
Law Enforcement Liability	\$2,000,000
General Aggregate	\$10,000,000
Medical Payments	Excluded
Form	Occurrence
General Liability Deductible	\$0
Law Enforcement Liability Deductible	\$10,000
Employee Benefits Liability	\$2,000,000
Employee Benefits Aggregate	\$10,000,000
Form	Occurrence
Deductible	\$0

Coverage Features:

- No Premium Audits
- Defense Costs Outside the Limit
- Special Events Liability
- Athletic Participants Liability
- Fireworks Display Liability
- Cemetery Professional Liability
- Limited Pollution Liability
- Non-Owned Aircraft & Watercraft
- Liquor Liability
- Limited Drone Coverage (\$50,000)
- Garage Liability
- Personal Injury Liability
- Authorized Moonlighting by Police Officers
- Jail Cell Operations
- Police Animal Liability
- Assault and Battery
- Inmate Medical Coverage
- Sexual Abuse Coverage
- Worldwide Territory

Disclaimer:

These terms are not to be construed as an exact or complete analysis of the coverage agreement, nor as a legal evidence of coverage. The provisions of the actual coverage document will prevail.

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

Public Officials / Errors & Omissions Liability	Limit of Liability
Each Wrongful Act or Occurrence	\$2,000,000
Aggregate Limit	\$10,000,000
Form	Occurrence
Deductible	\$2,500

Coverage Features:

- No Premium Audits
- Defense Costs Outside the Limits
- Pay on Behalf Basis
- Personal Injury – to include:
 - Mental Anguish
 - Shock
 - Humiliation
- Employment Practices Liability – including coverage for:
 - Libel
 - Slander
 - Defamation
 - Sexual Harassment
 - Sexual Abuse
- Americans with Disabilities Act (ADA)
- Zoning Claims Seeking Monetary Demands
- Civil Rights Violations
- Services Performed Under a Mutual Aid Agreement

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Disclaimer:

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

Automobile Liability	Limit of Liability
Combined Single Occurrence Limit	\$1,000,000
Uninsured Motorists Liability	\$0
Hired & Non-Owned Liability	\$1,000,000
Medical Payments	Excluded
Deductible	\$0
Uninsured Motorist Deductible	\$0

Automobile Physical Damage	Limit of Liability
Limit	Actual Cash Value
Hired Physical Damage	Included
Vehicles Covered	Per Schedule
Comprehensive Deductible	\$1,000
Collision Deductible	\$1,000
Hired Physical Damage Deductible	\$1,000

Coverage Features:

- Automatic Coverage for Vehicles up to \$100,000 in value
- Automatic Liability Coverage for new vehicles
- Deductible Per Occurrence

Crime / Fidelity	Limit of Liability
Blanket Employee Dishonesty	\$500,000
Forgery or Alteration	\$500,000
Computer Crime	\$500,000
Money and Securities	\$500,000
Social Engineering Fraud	\$25,000
Deductible	\$1,000
Social Engineering Deductible Only	\$2,500

Coverage Features:

- Faithful Performance Included
- Includes all local and state required bonds

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Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

Property	Limit of Liability
Total Insured Values	\$21,206,486
Blanket Building & Contents	\$19,871,264
Mobile Equipment	\$1,335,222
Computers ("EDP")	Included
Flood Limit – Including Zones A and V	\$10,000,000
Earthquake Limit	\$10,000,000
Coinsurance Provision	None
Locations Covered	Per Schedule
Valuation – Building & Contents	Replacement Cost
Valuation – Mobile Equipment	Actual Cash Value
Deductible – Buildings & Contents All Perils <i>(Tier 1 Only-All Perils except Named Windstorm)</i>	\$2,500
Deductible – Mobile Equipment All Perils <i>(Tier 1 Only-All Perils except Named Windstorm)</i>	\$1,000
Deductible – Named Windstorm for Tier 1 Only* <i>* Applies separately to (1) Each separate building. (2) The value of personal property located in each separate building. (3) Each item of Mobile Equipment. (4) Actual value of Business Interruption and Extra Expense loss for the 12 months immediately following the date of the direct physical loss.</i>	1% per unit
Automatic Coverage Extensions:	
Business Interruption	\$500,000
Extra Expense	\$500,000
Computers ("EDP")	\$500,000
Builders Risk	\$500,000
Property in Transit	\$500,000
Valuable Papers	\$500,000
Equipment Breakdown	Limit of Liability
Limit Per Occurrence	\$19,871,264
Ordinance or Law Limit	\$19,871,264
Hazardous Substance	\$250,000
Deductible	\$1,000
Automatic Coverage Extensions	
Ammonia Contamination	\$1,000,000
Expediting Expenses	\$10,000,000
Service Interruption	\$19,871,264
Spoilage / Consequential Damage	\$10,000,000
Water Damage	\$1,000,000

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Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

Cyber	Limit of Liability
Security & Privacy Liability	\$250,000
Regulatory Action Sublimit of Liability	\$250,000
Event Management	\$250,000
Cyber Extortion	\$250,000
Deductible	\$10,000

Police Animal Mortality Coverage	Limit of Liability
Scheduled Limit	\$10,000
Deductible	Nil

Risk Management Services

<u>Type of Service</u>	<u>Annual Contribution</u>
Loss Control & Safety Training	
On Site Visitation	Included
Awareness Training	Included
Awareness Through Safety Bulletins	Included
Automobile Drivers Training	Included
Access to Safety Videos	Included
Safety Grant	
Based on a Contribution Volume and up to \$10,000	Included
*Subject to Approval & Requirements	
Employment Practices Help Line	
Legal Advice	Included
Property Appraisals	
Building Valuations	Included
Contents and Historical Valuations	Included
Crisis Management	
Provides \$50,000 for expenses incurred in response to a Crisis Event including Workplace Violence	Included

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Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2025-2026

CITY OF BALDWIN

Contribution Summary

<u>Line of Coverage</u>	<u>Annual Contribution</u>
General Liability	\$22,042
Law Enforcement Liability – Before Credit	\$18,260
<i>Law Enforcement Initiative Credit Amount</i>	<i>\$0</i>
Law Enforcement Liability – After Credit	\$18,260
Public Officials Liability	\$15,752
Automobile Liability	\$19,295
Automobile Physical Damage	\$11,488
Property – Buildings & Contents	\$41,295
Mobile Equipment	\$2,375
Police Animal Mortality	\$1,000
Crime / Fidelity	\$1,163
Boiler & Machinery	\$3,394
Uninsured Motorist	\$0
Sub Total	\$136,064
Less Renewal Credit	\$1,350
Total	\$134,714

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Clarkesville – Habersham
178 E Green Street
Clarkesville, GA 30523
706-754-4413



Cornelia – Habersham
301 North Main Street
Cornelia, GA 30531
706-778-2635

April 10, 2025

Dear Mayor Almagno,

We are writing to request financial support for your Habersham County Libraries. Rising operational costs, particularly in relation to significant increases to employer health insurance premiums, have placed additional financial strain on our libraries. Retaining and recruiting skilled employees is vital to providing quality educational programs and knowledgeable support for our patrons.

We are respectfully requesting an annual contribution of \$5,000. In FY 24 our expenses for six full-time staff members to have access to the State Health Benefit Plan were \$69,696. In FY 25 we saw that increase to \$96,228. The projection for FY 26 is \$135,720. These rates are set by the State of Georgia.

The services offered by our libraries remain an essential aspect of our community. Through story times for children, book clubs for adults, and access to print and digital materials we provide critical support for literacy. We are a community-driven environment where patrons can connect with each other through shared ideas, interests, and experiences.

Thank you for your continued dedication to serving the people of Habersham County. We appreciate you considering our request. For additional information, please contact Shawna Meers-Ernst (Clarkesville Library) smeers-ernst@negeorgialibraries.org or Josh Smith (Cornelia Library) jsmith@negeorgialibraries.org.

Sincerely,

Perry R. Rettig, Ph.D.
Habersham County Library Board, Chair

